

CHURCH PLANTING & LEADERSHIP VIDEO SATELLITE SCHOOL

How to oversee an In-House Satellite Church Planting & Leadership School

The following are a few ideas that will help to make this school more effective in a group setting. Please keep in mind that these are suggestions and *not* requirements to run the school. Let me give you a brief overview of what will be covered.

- A. Classroom
- B. Registration Fee
- C. Books
- D. Notebooks
- E. Introduction
- F. Teacher Training
- G. Discussion
- H. Copyright Information
- I. Graduation

Let's get started!

A. Classroom

The classroom is very important for a good learning environment. Adult learners tend to underestimate their ability to learn. These simple tips will increase the confidence level in your school.

Please, please, please use a good quality television and DVD player. There is nothing worse than trying to watch and learn from a fuzzy picture on an old television. Be sure the audio is clear and loud enough to hear. Good equipment communicates that the classes are important and worth spending some time on. Each class video lasts between 40-60 minutes.

There should be enough light in the room for taking notes, but not too much that it hinders viewing the television screen. Snacks and drinks will add to a relaxed, adult education learning environment and will help if anyone gets sleepy.

B. Registration Fee

A registration fee for each student helps in a number of ways. Primarily, it gives a sense of commitment to the students because it costs them something to get the training. It also communicates that the school is an important, worthwhile commitment. Last, it will help you recover some of your start-up costs, notebook expenses, books, administration fees and the cost of graduation.

This fee should not be so high that it discourages people from taking the training. In our opinion, it is better to set a fee and help individuals who cannot afford it than to not set any fee. However, in some situations the sponsoring church or ministry will want to pay all the school related costs.

C. Books

When we run the school we require reading the *House To House* book as a prerequisite. The following books are also included in the course requirements as required reading:

**Module 1 What is the Church?
 Authority and Accountability
 Called to Minister
 The Great Commission**

**Module 11 Living in the Grace of God
 Freedom from the Curse
 Learning to Fellowship with God
 God's Perspective on Finances**

**Module 111 Knowing Jesus Christ as Lord
 The New Way of Living
 New Testament Baptisms
 Building for Eternity**

This is entirely up to you if you want to include these books. These books are available from House to House Publications.

D. Notebooks

You have the right to reproduce as many notebooks as you need. Each student should have one. If you like the notebook the way it is, you can purchase additional copies from us for your students. Electronic copies are also available if this is helpful to you.

E. Introduction

The introduction is Larry Kreider and Brian Sauder talking about the Correspondence School. This might not be relevant to your training. Perhaps you want to just use the first part and then do your own introduction, (i.e. Why are we doing this school ? Practical administrative details, etc.)

F. Teacher Training

The **Instructor's Handbook for the Teacher Training Course** explains how to take a group of people through the course. Please follow the instructions carefully. It really does work well the way it is set up. You will have to duplicate the audios and buy the markers that you need. All the notes to be copied are in the Instructor's Handbook.

This is a proven tool in training cell leaders. Unfortunately you can only do it with four people at a time. You will need to consider this when you make up your class schedule. Perhaps a time other than your regular classroom time would work best. If you have any questions after reading the Instructor's Handbook, please contact us.

G. Discussion

It is good to allow for discussion time. Adults are oriented towards problem solving and immediate application. Their tendency will be to judge new information with what they have already learned and experienced.

Discussion will help people to process what they are learning and incorporate it into their lives. Require the students to lead discussions and encourage group learning.

Something we have done that has been very effective is to set up a model cell group as a part of the school. The students take turns leading and sometimes dealing with “mock” situations that can happen in cells. This provides a practical outlet for the students to experience the things they are learning and it is also a lot of fun.

Here is another option. We also provide a mentor for each student so they have someone available to answer their questions and to help them process what they are learning. The mentor is usually a graduate of the Church Planting Leadership School. Perhaps pastors or other leaders could serve in this capacity until you develop a pool of graduates to draw from for mentoring.

H. Copyright Information

Your purchase of the satellite school includes the right to reproduce and use the videos and notebook material on an unlimited basis for training *in your church or ministry only*. Other resource books must be purchased from House to House Publications. You may change any of the homework or the final test if you wish.

I. Graduation

A graduation ceremony for family and friends to attend gives a nice feeling of closure and accomplishment for the students. This could be a banquet at a restaurant or a ceremony simply held at your church with a snack following it. Perhaps you would like to invite one of the instructors from the school to come and speak. We give a nice graduation certificate to the students. If you want a sample of the certificate or would like us to produce something for you, please let us know.